



Community Guidelines

Apartment Alterations

Holes should not be drilled in your apartment without our prior written consent, nor should any nails, hooks, or screws be used on any floors, doors, windows, tub, shower, appliances, or fixtures in the apartment.

Nothing should be fastened to the floors, doors, windows, walls, appliances, or fixtures in the apartment, the exterior walls, or porches of the buildings.

Please refrain from hanging signs, advertisements, or notices on the outside or inside of any apartment or building.

Locks on the doors leading to the apartment should not be altered without our consent. We must have a key to every lock at all times, and every lock must be compatible with the master key system for the building.

Balcony/Patio/Terrace

Please do not use the balcony, patio, or terrace of your apartment to store personal property.

Additionally, no towels, rags, rugs, laundry, or other items should be hung from any balcony or terrace, nor should anything be thrown or dropped from the windows, balcony or terrace.

Please refrain from cooking or barbecuing on a porch, patio, or balcony.

Common Areas

Common areas, sidewalks, entrances, lobbies, hallways, elevators, or stairways of the community should not be used for any purpose other than entry and exit. Please do not place or store furniture, equipment, or personal articles in any common areas for any period of time. We may remove any such items at any time, at your expense, including any storage costs.

Equipment Use

All equipment located in your apartment or community should be used in a reasonable and careful manner. Equipment includes such things as toilets, sinks, electrical, plumbing, heating, ventilating, air conditioning, building access system, elevators, appliances, or other facilities. If you or your family, guests, or visitors use any equipment in a manner that causes damage to the equipment, you could be held responsible for the costs of repairing or replacing it.

Facilities

If your community has a pool, you must pay any required fees prior to usage. For your safety, please obey all pool rules and regulations.

Games, sports, and other recreational activities are permitted only in designated areas. All rules and regulations must be obeyed including the days and hours that recreational facilities may be used.

We may at any time discontinue any recreational services or close down facilities either temporarily or permanently.

Heavy Items

Items which weigh more than we determine is reasonable for the floor loading of the apartment are not permitted. You must check with us before bringing heavy items (i.e., waterbeds, safes, etc.) into the apartment.



Community Guidelines

Motor Vehicles

Please keep in mind we may remove any vehicle at the owner's expense if it appears abandoned, inoperable, does not display an inspection sticker and/or license plates, or the inspection and/or registration is expired.

We apologize, but due to local water restrictions and hazardous substance ordinances, we cannot allow residents or their guests to work on their vehicles in the community parking areas. Vehicles may be washed only in designated areas. If there is no designated area, then washing vehicles is not allowed.

Peaceful Enjoyment

All residents, their family, and guests should conduct themselves in a manner that will not disturb their neighbors or community staff. Noise, odors, or any other actions that cause a disturbance are not permitted. Please do not interfere with the rights, comforts, or convenience of other residents or community staff.

Remember you are responsible for the conduct of your family, friends, guests, and anyone you invite into the community.

We will make reasonable efforts to stop neighbors from disturbing your peace, but we cannot be responsible for controlling their actions. If you are seriously disturbed by activities at your neighbor's apartment, please call the police.

Satellite Dishes

Satellite dishes one meter or less in size are permitted upon your signing a Lease Addendum – Satellite Antenna and Dishes.

Heat

There is an individually controlled thermostat in the living room area of your apartment. Please regulate your temperature so as not to exceed 72 degrees.

Entry to Apartments

To protect your privacy and property, we will not allow entry into your apartment to anyone other than the Management or Maintenance Staff unless you have submitted a request in writing. Arrangements should be made accordingly for deliveries, pick-ups, or out-of-town visitors expected in your absence. No information is released on any resident unless legally required to do so.

Lock-outs & Lock Changes

We will assist a resident who is locked out of their apartment home as long as proper ID is presented. If the lock-out occurs during Rental Office hours, simply call or stop by so that maintenance can assist you in accessing your apartment home. If a lock-out occurs after hours, you must call (781) 344-0330; a maintenance technician will be paged to assist you immediately. There is a fee of \$50 for this service.

Residents requesting a change of door locks will be required to pay for new or re-keyed locks. This must be done by the maintenance staff only, as a copy of all keys must be available in the event that we must enter your apartment. The fee for a lock change is \$65 and must be paid to the Rental Office on the following business day. In the event of lost or misplaced apartment keys, the fee for each key copied is \$10. We can only accept personal checks or money orders for such fees. No cash will be accepted.

Parking

We provide two parking spots per apartment. There is no assigned parking. We have plenty of parking for our residents and their guests.

Buses, trucks, and recreational vehicles are not permitted to park on the premises.

Vehicles will be towed without warning at the owner's expense for the following violations:



Community Guidelines

- Obstruction of trash receptacles
- Parked on grass or lawn areas
- Abandoned vehicles
- Vehicles without license plates or current registration
- Vehicles parked in front of entry walkways
- Vehicles parked illegally or in fire lanes

Please obey all parking and traffic regulations posted on any private streets, roads, or drives.

Parking areas are to be used only to park, load, and unload motor vehicles.

Please note that there are handicapped parking spaces that have been designated by the community. Please do not park in these spaces without a handicapped permit or your vehicle will be towed.

Safety

The Stoughton Fire Department has set regulations prohibiting the use or storage of gas grills on the community (M.B.L., Section 148, Section 24). No propane grills are permitted without a state permit; however, the Stoughton Fire Department deemed Stone Ends unsafe for such a permit. Charcoal grills are permitted and must be used in the picnic area next to the playground.

Please do not bring anything into your apartment or the community that increases the risk of fire. Things that could cause an increased risk of fire include flammable oils, fluids, propane, benzene, gasoline, kerosene, or other hazardous materials.

Please refrain from cooking or barbecuing on a porch, patio, balcony, or within 15 feet of any building, except as expressly permitted by your community.

Trash

For your convenience, trash receptacles are located throughout the community. Please wrap or bag all trash securely before disposing of it. All trash receptacles are emptied twice per week on Mondays and Fridays. Please do not place trash beside or on top of the containers. You may be assessed a fee if any trash is disposed of in laundry rooms or hallways. Furniture and electronics are not to be disposed of at our community. Please contact the Town Hall for assistance in disposing of items of this nature.

Please do not place any trash in halls, stairways, balconies, or laundry rooms.

Snow Removal

We appreciate your cooperation during and after a snow storm by temporarily moving your vehicle to a cleared parking area. By doing so, all parking areas can be thoroughly plowed. Please assist us in our snow removal efforts to provide ample parking for everyone.

Pets

Pets are allowed in the apartment with written consent and a pet addendum added to the lease.

There is a 2 pet maximum per apartment. Any combination of cats and or dogs under 50 pounds is permitted.

The City Clerk's Office is open from 8:30 a.m. - 4:00 p.m. daily.

Stoughton Town Hall
10 Pearl Street
Stoughton, MA 02072
(781) 341-1300



Community Guidelines

Dog licenses are renewed annually in January. The fee for a spayed or neutered dog is \$10. Otherwise, the fee is \$15.

Current rabies certificates must be presented at the time of licensing.

Any questions, please call the City Clerk's Office at (781) 341-1300 x103.

Please keep your pet on a leash at all times. Remember, you are responsible for cleaning up after your pet.

SmartCard Tips

Adding Value to your SmartCard

- Insert SmartCard into the Cash Service Center, with the chip facing up towards the machine.
- The balance on your card will show on the electronic display.
- To add value on to your card, with the card already in the Cash Service Center, insert \$5, \$10, or \$20 into the bill acceptor.
- Wait for the card to be updated and remove the card.

Use in Laundry Machine

- The price of the cycle is displayed on the electronic display.
- To start the machine, insert SmartCard into the card-reader slot with the chip facing up towards the machine.
- Select the cycle desired. The length of the cycle will be displayed after the machine has started.
- After your cycle selection, wait until the machine starts and the display on the machine says to "Pull Card."

General Care of SmartCard

- Store card in a safe place away from magnetic fields such as microwaves, computers, other credit cards, and electronic equipment.
- Do not bend.
- Do not insert card in anything but the laundry machines and the Cash Service Center.
- The information may be erased if inserted in any other card reader.
- Keep card and chip clean from any grease, film, or laundry soap.
- Keep card and chip dry and free from scratches.
- Do not put wet clothes on the SmartCard readers.

Stop by the leasing office during normal business hours if you have any questions regarding your SmartCard.